



## **FIRE SAFETY**

### Hearing the Alarm in the Emmanuel Centre

On hearing the alarm, do not stop to collect personal belongings.

Do not use the lift under any circumstances.

The Evacuation Chair is on the first floor, opposite the lift and the instructions for use are on the wall. Someone from your group shall help you into the chair and 2 people shall then operate the evacuation chair to take you to safety.

If you have asked the event organiser for a “buddy” to help you go down the stairs, the buddy shall walk with you from the classroom and assist you down the stairs to the front door.

Leave the building immediately by the nearest exit and report to the fire evacuation point (the grass area in front of Hurlet Hall).

Do not re-enter a building without permission from a Fire Marshal or a member of the Fire Brigade.



## **FIRE SAFETY**

### **Discovering a Fire**

1. Any person discovering a fire should raise the alarm by breaking the glass in the break glass call point (where installed), by shouting 'fire' or by other means installed in the building.
2. Call the Fire Service by dialling 999 (mobile phones dial 999 or 112). State the address and location of the fire (Nazarene Theological College, Emmanuel Centre, Dene Road, Didsbury, Manchester M20 2GU).
3. Do not attempt to fight the fire.
4. Leave the building and report to the designated assembly point or place of safety.

### **Hearing the Alarm**

On hearing the alarm, leave the building immediately by the nearest exit and report to the fire evacuation point (the grass area in front of Hurllet Hall).

Do not stop to collect personal belongings.

Do not use the lift under any circumstances.

Do not re-enter a building without permission from a Fire Marshal or a member of the Fire Brigade.

If anyone attending your event needs assistance for any emergency evacuation, the Evacuation Chair is on the first floor and instructions for use are on the wall. Someone from your group shall be responsible for ensuring the safe use of the chair and evacuation of the attendee.